

## APLOS Account Numbers and 2026 Budget

*As of March 2026*

**How to read this chart:** Account numbers ending in zero (e.g., 5050 Music) are parent categories. Indented accounts below them (e.g., 5051 Section Leader Fees) are sub-accounts. When submitting budget requests or coding invoices, please use the most specific sub-account that applies.

### Parish Ministries

Acct #	Account Name	2026 Budget
<b>5000</b>	<b>Adult Education</b>	—
5001	Speakers & Special Events	—
5002	Materials	\$700
5003	Library	\$200
<b>5010</b>	<b>Care Ministry</b>	—
5011	Care Ministry Supplies	\$450
5012	Stephen Ministry	\$1,500
<b>5020</b>	<b>Children's Programs</b>	—
5021	Curriculum & Materials	\$600
5022	Enrichment Events	\$1,500
5023	Volunteer Support	\$300
5024	Nursery	\$4,745
<b>5030</b>	<b>Fellowship</b>	—
5031	Coffee Costs	\$300
5032	Coffee Hour Supplies	\$700
5033	Sunday Breakfasts	—
5034	Festive Events	\$150
5035	Kitchen Equipment	\$100
<b>5040</b>	<b>Membership</b>	<b>\$650</b>
<b>5050</b>	<b>Music</b>	—
5051	Section Leader Fees	\$22,100
5052	Musician Fees	\$2,800
5053	Supply Organists	\$7,400
5054	Organ & Piano Tuning	\$1,480
5055	Music Library Purchases	\$600
5056	Concert Costs	—
5057	Misc Music Costs	\$500
<b>5060</b>	<b>Stewardship</b>	<b>\$1,000</b>
<b>5070</b>	<b>Worship</b>	—
5071	Candles	\$900
5072	Flowers	\$2,450
5073	Misc Worship Expenses	\$1,100
5074	Wine & Wafers	\$250

5075	Supply Clergy	\$1,250
<b>5080</b>	<b>Youth Ministry</b>	<b>\$0</b>

## Community & World Ministries

Acct #	Account Name	2026 Budget
<b>5200</b>	<b>Diocesan Pledge</b>	<b>\$63,663</b>
<b>5210</b>	<b>Mission &amp; Outreach</b>	—
5211	Dorothy Day House	\$5,000
5212	Emergency Relief	\$2,300
5213	Hands-On Ministries	\$5,300
5214	Little Pantry	\$1,000
5215	Pass-Thru Donations	—
5216	Refugee Aid	—
<b>5230</b>	<b>Rector's Fund Grants</b>	—

## Property & Maintenance

Acct #	Account Name	2026 Budget
<b>5300</b>	<b>Maintenance Contracts</b>	—
5301	Contracts - Church	\$8,000
5302	Contracts - Rectory	\$500
<b>5310</b>	<b>Repairs &amp; Materials</b>	—
5311	Repairs - Church Exterior	\$9,300
5312	Repairs - Church Interior	—
5313	Repairs - Rectory Exterior	\$1,000
5314	Repairs - Rectory Interior	—
<b>5320</b>	<b>Grounds Care</b>	—
5321	Garden Care	—
5322	Lawn Care - Church	\$6,000
5323	Lawn Care - Rectory	\$3,450
5324	Snow Removal - Church	\$5,000
5325	Snow Removal - Rectory	\$500
<b>5330</b>	<b>Consumable Supplies</b>	<b>\$1,200</b>
<b>5340</b>	<b>Insurance</b>	<b>\$32,200</b>
<b>5350</b>	<b>Utilities - Church</b>	—
5351	Electricity - Church	\$9,400
5352	Gas - Church	\$13,000
5353	Sewer - Church	\$400
5354	Water - Church	\$600
<b>5360</b>	<b>Utilities - Rectory</b>	—

5361	Electricity - Rectory	\$3,000
5362	Gas - Rectory	\$4,000
5363	Sewer - Rectory	\$400
5364	Water - Rectory	\$500
5365	Cable & Internet - Rectory	\$1,500
<b>5370</b>	<b>Security Systems</b>	—

## Administration

Acct #	Account Name	2026 Budget
<b>5500</b>	<b>Admin, Audit and Legal Fees</b>	—
5501	Payroll Processing Fees	\$1,300
5502	Annual Audit	\$3,500
5503	Online Giving Fees	\$4,000
5504	Bank Fees	\$1,400
5505	Legal & Compliance	\$300
5506	Other Administrative Expenses	\$490
5507	Accounting Software	\$1,910
5508	Loss on Sale of Asset	—
<b>5520</b>	<b>Technology &amp; Software</b>	—
5521	Communications	\$1,900
5522	Computer Maintenance	\$6,060
5523	Telephone & Internet	\$3,600
5526	Video & Streaming	\$4,795
5527	Web Hosting	\$312
<b>5540</b>	<b>Office Expenditures</b>	—
5541	Bulletin Paper	\$1,200
5542	Copier Expenses	\$9,000
5544	Office Supplies	\$2,600
5545	Postage	\$700
5546	Outside Printing	\$500
<b>5550</b>	<b>Marketing</b>	—
5551	Advertising	\$400
5552	Events & Sponsorship	\$1,000

## Funds

**About funds:** Trinity uses fund accounting, which tracks money by its designated purpose. Every transaction is assigned to a fund. Restricted funds may only be used for their stated purpose. Budget holders should use the Operating fund for routine budgeted expenses unless a specific restricted fund applies.

Fund Name	Type	Description
Operating	Unrestricted	Day-to-day parish operations — the main operating budget
General Fund	Unrestricted	General unrestricted reserve held at Union Savings Bank
Johnson Fund	Unrestricted	Investment fund — draws support the operating budget
Glover Trust	Restricted	Investment trust — draws restricted per trust terms
Capital Reserve Fund	Restricted	Reserved for major capital expenditures and improvements
Clergy Discretionary Fund	Restricted	Rector's discretionary fund for pastoral assistance and grants
Memorial Garden	Restricted	Designated for the memorial garden
Buildings & Property	Restricted	Designated for buildings and property projects
Education	Restricted	Designated for education programs
Environmental Care	Restricted	Designated for environmental stewardship
Fellowship	Restricted	Designated for fellowship activities
Flowers	Restricted	Designated for altar flowers
Misc Holdings	Restricted	Miscellaneous restricted holdings
Music	Restricted	Designated for music programs
Outreach	Restricted	Designated for outreach and mission activities
Youth	Restricted	Designated for youth programs
Restoration	Restricted	Designated for building restoration
Gifts & Memorials	Undesignated	Gifts and memorial donations not yet designated to a specific fund